

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**

Your COVID-19 Safety Plan

Outdoor events

Business details

Business name	Jordan Springs Cricket Club
Business location (town, suburb or postcode)	Jordan Springs NSW 2747
Select your business type	
Controlled outdoor events	
Completed by	Prince Mahna
Email address	prince@jordanspringscricketclub.com.au
Effective date	11 September 2021
Date completed	5 October 2021

Wellbeing of staff and customers

Exclude staff, performers and attendees who are unwell from the event.

Agree

Yes

Tell us how you will do this

JSCC will remind all participants to not attend cricket training, matches or other activities if they feel unwell or are experiencing any symptoms of COVID-19.

Additionally, should a participant be found to be demonstrating a COVID-19 symptom(s) they will be asked to immediately leave the venue, self-isolate and seek medical advice.

Provide staff with information and training on COVID-19, including on when to get tested, physical distancing, wearing masks, and cleaning.

Agree

Yes

Tell us how you will do this

JSCC will communicate the latest information regarding COVID-19 to participants, including volunteers and match officials, on a regular basis by sharing updates from the Cricket NSW website.

Display conditions of entry including requirements to stay away if unwell and record keeping.

Agree

Yes

Tell us how you will do this

JSCC will direct all participants to check-in via QR codes at the venue or facility using the Service NSW Check-in App. Additional record-keeping of players and officials will be recorded in our competition management system.

Resources and information about COVID-19, and venue QR codes will be available at <https://jordanspringscricketclub.com.au/>

Where JSCC identifies any language, cultural and disability barriers to communicating COVID-19 information to participants, we will make use of the resources available at <https://www.nsw.gov.au/covid-19/resources-other-languages>

Other types of venues or facilities at the event must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues,

nightclubs and retail premises.

Agree

Yes

Tell us how you will do this

Not Applicable

Encourage staff to access COVID-19 vaccination.

Agree

Yes

Tell us how you will do this

JSCC will send communication to volunteers and match officials encouraging those that are able to get vaccinated, to do so

Physical distancing

Capacity for a controlled outdoor event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 500 persons.

Capacity at a COVID-19 safe outdoor gathering must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 50 persons.

Agree

Yes

Tell us how you will do this

JSCC will schedule all cricket-related activities within their control to ensure any Public COVID-19 Safety Plan – Outdoor events Page 3

Health Orders relating to capacity and/or group-size limits are adhered to.

JSCC will continue to communicate with players to encourage come dressed ready to

play and adopt the and 'Get in. Play. Get out.' ethos

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing**
- **between seated groups**
- **between staff.**

Agree

Yes

Tell us how you will do this

JSCC will remind participants of the need to physical distance wherever possible.

Where points of mixing or queueing are identified, we will identify where participants are asked to stand.

Spectators are encouraged to bring their own seating to venues

Avoid congestion of people in specific areas where possible.

Agree

Yes

Tell us how you will do this

JSCC will communicate to participants the need to avoid creating situations where there may be a congestion of people in a specific area and request that:

There must be no more than five (5) persons per training net at any one time (this can be any combination of bowlers, batters and coaches)

All personal and/or team equipment bags must be placed a minimum 1.5m apart from each other

Match Scorers sit a minimum 1.5m apart from each other and no person is to pass within 1.5m of an official scorer for any reason, including for the purposes of viewing the scoreboard or electronic tablet

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Have strategies in place to manage gatherings that may occur immediately outside

the premises and in any designated smoking areas.

Agree

Yes

Tell us how you will do this

JSCC will actively encourage the 'Get In. Play. Get Out' ethos.

JSCC will advise participants not to congregate or loiter in any carpark areas.

Where possible, JSCC will schedule time between games/training sessions to enable all attendees to arrive and exit the venue safely, with minimal contact with others

Singing and dancing by audiences is not allowed in indoor areas.

Patrons can only consume alcohol when seated in indoor areas.

Agree

Yes

Tell us how you will do this

Not Applicable

Where practical:

- **encourage private transport options to minimise crowding on public transport**
- **coordinate with public transport to minimise COVID-19 risks associated with transportation to and from the venue if crowding may occur.**

Agree

Yes

Tell us how you will do this

JSCC will request that participants avoid using public transport where possible

Ventilation

Review the 'COVID-19 guidance on ventilation' available on nsw.gov.au and consider which measures are relevant to your event before completing this COVID-19 Safety Plan.

Agree

Yes

Tell us how you will do this

Not Applicable - All cricket activities operate outdoors

Use outdoor settings wherever possible.

Agree

Yes

Tell us how you will do this

All cricket activities will operate in an outdoor setting

In indoor areas, increase natural ventilation by opening windows and doors where possible.

Agree

Yes

Tell us how you will do this

Not Applicable - All cricket activities operate outdoors

In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Yes

Tell us how you will do this

Not Applicable - All cricket activities operate outdoors

Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).

Agree

Yes

Tell us how you will do this

Not Applicable - All cricket activities operate outdoors

Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.

Agree

Yes

Tell us how you will do this

Not Applicable - All cricket activities operate outdoors

Hygiene and cleaning

Face masks must be worn by staff and customers in indoor areas, unless exempt.

Agree

Yes

Tell us how you will do this

JSCC will communicate to all participants a requirement to wear a face mask when using indoor facilities whilst ever there is a Public Health Order requiring you to do so

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Yes

Tell us how you will do this

JSCC will promote the use of hand sanitiser and good hygiene practice to all participants

JSCC will encourage participants to carry personal hand sanitiser and to wash or sanitise their hands before, during and after all cricket-related activities

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Yes

Tell us how you will do this

JSCC will arrange, or request of the asset owner, that amenities are well stocked with hand soap and paper towels (unless hand dryers have been installed) at all times

JSCC will rectify any shortfalls in supply or report any issues with stock levels in amenities to the venue owner/operator

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

Agree

Yes

Tell us how you will do this

JSCC will instruct volunteers and participants to clean and disinfect any shared equipment in between each user using disinfectant wipes or disinfectant spray
All cricket activities operate outdoors with no frequently touched shared areas or surfaces

Record keeping

Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, attendees and contractors.

Agree

Yes

Tell us how you will do this

JSCC will communicate to participants the need to use the Service NSW QR code system to check-in prior, and check-out after, any cricket-related activity

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.

Agree

Yes

Tell us how you will do this

JSCC will communicate to participants aware of the requirement to use the NSW Government QR system to check in at each venue or facility
JSCC will ensure that a QR code for any venue we use for cricket-related activities is made accessible to support this requirement

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.

Agree

Yes

Tell us how you will do this

JSCC will direct volunteers and match officers to record their attendance and contact details on an alternative attendance register (e.g. a sheet of paper, scorebook or Notes section in a phone or tablet) or in the match-day scorebook, and then shared with a nominated Committee Member via email. This will ensure it can be made available to an authorised officer available within 4 hours and filed for a minimum of 28 days

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes